

Course Description

CJK0310 | Officer Safety | 0.53 credits

The student will learn the responsibilities of a correctional officer to provide safety for him/herself, public, staff, and inmates. The student will earn an overview on safety and security concerns, identification, manipulation and deception, contraband, and searches in a correctional setting. This course is for School of Justice students only.

Competency 1: The student will learn safety and security by:

- 1. Describing safety hazards and security concerns for the officer
- 2. Describing the categories of stress that can influence officer safety
- 3. Defining situational awareness
- 4. Listing the stages of situational awareness
- 5. Applying four basic skills the officer can use in evaluating a situation
- 6. Applying situational awareness to officer safety

Competency 2: The student will learn identification by:

- Verifying, identifying of inmate, staff or visitor using information from photo identification or facility records
- 2. Listing common methods of identification
- 3. Specifying types of valid personal identification
- 4. Describing features of personal identification documents
- 5. Differentiating between valid and altered or counterfeit identification
- 6. Comparing the physical appearance of inmates, staff, or visitors to their photo identification
- 7. Listing types of personal identifying marks (or Physical features) that could be used to identify
- 8. Documenting identity of inmate, staff or visitor

Competency 3: The student will learn manipulation and deception by:

- 1. Defining inmate manipulation and deception
- 2. Listing methods inmates use to manipulate and deceive
- 3. Listing behavior officers should avoid minimizing inmate manipulation and deception
- 4. Identifying visitor manipulation and deception

Competency 4: The student will learn contraband by:

- 1. Stating the correctional officer's duty to control contraband
- 2. Specifying common categories of contraband
- 3. Defining nuisance contraband
- 4. Describing nuisance contraband
- 5. Defining hard/hazardous contraband
- 6. Describing hard/hazardous contraband
- 7. Describing common inmate weapons
- 8. Identifying common methods of introducing contraband into correctional facilities
- 9. Explaining methods of detecting contraband
- 10. Summarizing common practices for collecting contraband
- 11. Taking possession of found contraband
- 12. Issuing a receipt for confiscated contraband
- 13. Determining which contraband items can be immediately discarded
- 14. Determining when contraband is needed as evidence
- 15. Listing common types of contraband requiring chain of custody
- 16. Photographing contraband
- 17. Describing final disposition of contraband

Updated: Fall 2025

Learning Outcomes:

- Communicate effectively using listening, speaking, reading, and writing skills
- Solve problems using critical and creative thinking and scientific reasoning
- Formulate strategies to locate, evaluate, and apply information

Updated: Fall 2025